

President's Cabinet

McKinley Williams

Notes

September 14, 2007

President's Cabinet
Friday, September 14, 2007
10:30 a.m., President's Conference Room

Present: Terence Elliott, Derrasha Hudson, Carol Maga, Mercy Pono, McKinley Williams

Absent: Mariles Magalong

Item	Outcome(s)
1. College Council Agenda	<p>After some discussion about editing the constituency governance statements, Mercy and Raja will be sending out their statements to the College Council members. It was decided to remove the faculty notation and only include the classified and students' statements on this agenda item. Faculty will bring their statement to the November College Council meeting. Mack explained that he wanted these statements in our college handbook to reflect the accreditation guidelines listed in Standard IV. The Formation of a Basic Skills Advisory Committee was added to the agenda.</p> <ol style="list-style-type: none">1. Call to Order2. Approval of Agenda3. Classified and Student Governance Statements for College Procedures Handbook - Second Reading4. Formation of Basic Skills Advisory Committee5. Remodel and Other Measure A Activities6. Budget Update7. Reports from Constituency Groups8. Announcements9. Adjournment
2. Faculty, Staff, Students & Management Events 2007-2008	<p>The students have fulfilled this request by posting their events on the campus calendar. Mercy said the classified are planning on doing a campus event around Thanksgiving time where they will provide "Thank you" cards for everyone to use and send to someone on campus to show their appreciation.</p>
3. Constituent Reports	<p>Classified - Mercy reported they have planned their luncheon on October 3rd and have invited Donna and Frank to attend as management representatives. The classified will play "What a Wonderful Life" game to reinforce the importance of their roles on campus. Mercy said she has names for the 60th Anniversary committee but needs more information. Mack will send out an e-mail to the campus community explaining the charge of the anniversary committee. Faculty - Terence reported the FSCC met this week with all three Senate Presidents at the district office. They discussed their directives for this year and decided to focus on basic skills. They are committed to learning more about the accreditation process and how the senate</p>

	<p>presidents need to be prepared for the upcoming accreditation. They are also interested in becoming more involved in faculty development. Terence inquired about what funds are available on our campus for faculty development as they have suggestions for those funds. They are also interested in learning more about the 75/25 ratio at the Box 2A meeting coming soon. They are also interested in focusing on faculty leadership. The Faculty Senate will be meet on September 17th. There will be a Brown Act Training on October 1st or 15th and it will be open to everyone. The Faculty Senate is focusing on the Classroom Assessment Group (CAG). Terence said they are trying to recruit faculty for the Academic Senate Presidency as this is his last year and elections will be held at the end of this semester.</p> <p>Students - Raja said their board wanted to know if they could use one of our vans to attend a conference in Sacramento. Jennifer has volunteered to drive. Mack responded by stating a special driver license is required to drive one of the vans and if Jennifer has that license she needs to check with Benny Barnes to check out one of the vans. The ASU will be holding elections October 29 through November 2nd. There are two students running for ASU President. They are looking at bus pass scholarships. Carol explained the contract at Sacramento City College between their ASU and transit system allows the ASU to charge their students \$10.00 for the year and that entitles their students to a free pass for a year. Raja said she knows that LMC spends \$15,000 a year in order to give their students an annual bus pass.</p> <p>Management - Mariles is taking a look at how we use our budgets for food purchases on campus (Business Procedure 9.09) and this topic will be brought to management council.</p>
<p>4. Professional Development Program 2007-08</p>	<p>Mack said he attended the College Foundation meeting earlier this week. He requested the Foundation supplement our professional development monies by \$50,000. They agreed after some discussion. The constituency groups who use this money need to develop criteria for using the money. Mack said these additional funds for professional development should help us with our retention and persistence at the college. The Foundation has also been generously giving \$100,000 annually to the president. The College Council via the Budget Committee has traditionally allocated half of that money (\$50,000) to supplement departments or programs with special needs not covered in our regular budget, typically in increments of \$3,000.00 each. The other half (\$50,000) has been delegated by the president. Mack said he also requested the Foundation match the endowment offered in the Title V grant should we be fortunate enough to receive the grant. The Foundation agreed should we receive the grant. This potentially could allow us to end up with \$500,000 to use for student scholarships. We are appreciative to the Foundation for their generous support of the college.</p>
<p>5. Other</p>	<p>Carol announced she has 15 people registered for the recent basic skills training/workshop (14 faculty and one classified). The State has given us funding in the past for basic skills. The State Legislature is in the process of passing permanent funding for basic skills training and we will know the outcome in mid November. Carol Stanton and Jason</p>

	<p>Berner have agreed to co-chair a committee. There was discussion about the development of a basic skills committee and it was decided to place this topic on College Council. This committee may need to be a shared governance committee. Carol will draft the purpose of such a committee and a plan on how funds will be allocated. Carol will investigate if there are any restrictions on the use of the monies given from the State. Mack said he knows Alameda College uses their basic skills monies to help their athletes and other at-risk cohorts. President's Cabinet dates have been changed due to the recent developments in the president's calendar. President's Cabinet will meet on October 3rd at 2:00 p.m. to further discuss the formation of a Basic Skills Committee. President's Cabinet is cancelled on Friday, October 12, 2007. The President's Cabinet meeting scheduled for November 9th has been moved to November 2nd.</p>
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Meeting adjourned at 11:55 a.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President